



**CALIFORNIA INTERGOVERNMENTAL  
RISK AUTHORITY**

**California Intergovernmental Risk Authority  
Executive Committee Meeting  
Thursday, March 23<sup>rd</sup>, 2023, 9:00 a.m.**

This meeting will be held at Embassy Suites Sacramento, 100 Capitol Mall

Meeting agendas are posted in accordance with the requirements of the Brown Act Code §54954. Notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Alexandra Avila at (707) 931-9121 or [aavila@cira-jpa.org](mailto:aavila@cira-jpa.org). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Alexandra Avila at (707) 931-9121 or [aavila@cira-jpa.org](mailto:aavila@cira-jpa.org).

Alternate locations: 11060 Oneida Drive, Boise, ID 83709; 250 Cavalier Dr, Tehama, CA 96090

**[Note: The Executive Committee may take action on any item listed on the Agenda. The General Manager's Recommendation for each item is solely the recommendation of staff and does not limit the Committee's authority to take action on any Agenda item.]**

Page		General Manager's Recommendation
	<b>A. <u>CALL MEETING TO ORDER: DETERMINE QUORUM</u></b>	
	<b>B. <u>APPROVAL/MODIFICATIONS TO AGENDA</u></b>	
	<b>C. <u>APPROVAL OF CONSENT CALENDAR</u></b>	
	<i>Note: if discussion of any item on the Consent Agenda is desired, it must be placed on the Regular Agenda.</i>	
4	1. Executive Committee Meeting Minutes: December 14, 2022	<i>Approve</i>
8	2. Financial Statements	<i>Receive and file</i>
16	3. Treasurer's Report	<i>Approve</i>
17	4. Check Registers	<i>Approve</i>
	a. CIRA: December 1, 2022 – February 28, 2023	
18	b. PARSAC: Legacy December 1, 2022 – February 28, 2023	
19	5. Amend Master Program Documents	<i>Approve and recommend Board ratify</i>
20	6. Meeting Calendar	<i>Approve and recommend Board ratify</i>
	<b>D. <u>REGULAR AGENDA</u></b>	
	7. Actuarial Reports – Kin Ong	<i>Approve and recommend Board ratify</i>
20	a. General Liability Program	
21	b. Workers' Compensation Program	
22	8. State of the Market – Amy Northam, Rob Lowe	<i>Receive and file</i>

- |                          |  |  |
|--------------------------|--|--|
| 23<br>24<br>25           | <b>9. 2023-24 Funding – Kin Ong</b><br><b>a. General Liability Program</b><br><b>b. Termination Benefit Funding Allocation</b><br><b>c. Workers’ Compensation Program</b>  | <i>Approve and<br/>recommend Board ratify</i>                      |
| 108                      | <b>10. Preliminary 2023-24 CIRA Budget – Tracey Smith-Reed</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |
| 140                      | <b>11. Potential New Members – Fire Agencies – Erike Young</b>   | <i>Review and discuss</i>  |
|                          | <b>12. New Member Application – CONFIRE – Erike Young</b>  | <i>Approve and<br/>recommend Board ratify</i>                      |
| 109                      | <b>13. General Manager’s Annual Performance Evaluation – John Gillison</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |
| 110                      | <b>14. Member Referral Incentive – Kin Ong</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |
| 130                      | <b>15. Property Program Deductible Options – Alexandra Avila</b>   | <i>Review and discuss</i>  |
| 100                      | <b>16. Audited Financial Statement through June 30, 2022 – Tracey Smith-Reed</b>   | <i>Receive and file</i>  |
| 105                      | <b>17. RFP for Auditor – Amy Northam</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |
| 110<br>111<br>120        | <b>18. Discuss CalPERS and OPEB Liability – Amy Northam</b><br><b>a. OPEB</b><br><br><b>b. CalPERS</b>   | <i>Approve and<br/>recommend Board ratify<br/>Receive and file</i> |
| 131                      | <b>19. George Hills Contract – Amy Northam</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |
| 150<br>151<br>152<br>153 | <b>20. Best Practice &amp; Templates – Erike Young &amp; Thor Benzing</b><br><b>a. Hosted Event Best Practice – Alcohol Service</b><br><b>b. Best Practice Templates: Code Enforcement Officer Safety Standards</b><br><b>c. Best Practice Templates: AED</b><br><b>d. Sewer Backwater Valve Best Practice</b> | <i>Receive and File</i>  |
| 120                      | <b>21. Salary Survey – Amy Northam</b>   | <i>Approve and<br/>recommend Board ratify</i>                      |

**E. CLOSED SESSION**

**A. Conference with Legal Counsel – Liability Claims**

*Pursuant to Government Code § 54956.95*

**PARSAC**

Claimant: Angel Flores

Agency: Placentia

Claimant: Jackson

Agency: South Lake Tahoe

Claimant: Takas

Agency: City of California City

Claimant: Raymond Contreras

Agency: City of West Hollywood

**F. GENERAL INFORMATION**

**G. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

*During this item on the Agenda, the public is invited to address issues of interest.*

**H. DIRECTORS' GENERAL COMMENTS/SUGGESTIONS FOR NEXT AGENDA**

**I. ADJOURNMENT**