



**CALIFORNIA INTERGOVERNMENTAL  
RISK AUTHORITY**

**AMENDED AGENDA**

**California Intergovernmental Risk Authority  
Board of Directors Meeting  
Friday, May 20, 2022, 8:00 a.m.**

This meeting will be held at Hyatt Regency Sacramento, 1209 L Street

*In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Yahaira Martinez at (916) 927-7727 or [ymartinez@cira-jpa.org](mailto:ymartinez@cira-jpa.org). Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

*Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Yahaira Martinez at (916) 927-7727 or [ymartinez@cira-jpa.org](mailto:ymartinez@cira-jpa.org).*

**[Note: The Board of Directors may take action on any item listed on the Agenda. The General Manager’s Recommendation for each item is solely the recommendation of staff and does not limit the Board’s authority to take action on any Agenda item.]**

| Page      |   | General Manager’s<br>Recommendation |
|-----------|---|-------------------------------------|
|           | <b>A. <u>CALL MEETING TO ORDER: DETERMINE QUORUM</u></b>  |                                     |
|           | <b>B. <u>MODIFICATIONS TO AGENDA</u></b>  |                                     |
|           | <b>C. <u>APPROVAL OF CONSENT AGENDA</u></b>   |                                     |
|           | <i>Note: if discussion of any item on the Consent Agenda is desired, it must be placed on the Regular Agenda.</i> |                                     |
| <b>5</b>  | <b>1. CIRA Board of Directors Meeting Minutes:<br/>January 21, 2022</b>   | <i>Approve</i>                      |
|           | <b>2. Check Registers</b>   | <i>Approve</i>                      |
| <b>19</b> | <b>a. CIRA: March 1 – April 30, 2022</b>  |                                     |
| <b>21</b> | <b>b. PARSAC Legacy: December 1, 2021 – April 30, 2022</b>  |                                     |
| <b>23</b> | <b>3. a. Financial Statements: Quarter Ended March 31, 2022</b>   | <i>Approve</i>                      |
| <b>31</b> | <b>b. Treasurer’s Reports Quarter Ended: March 31, 2022</b>   | <i>Approve</i>                      |
| <b>AM</b> | <b>4. AB 361 Resolution</b>   | <i>Approve</i>                      |
| <b>35</b> | <b>5. Resolution Establishing Calendar of Meetings</b>  | <i>Receive and file</i>             |
|           | <b>6. Liability Claims Audit Report</b>   |                                     |
| <b>46</b> | <b>7. Service Provider Contracts:</b>   | <i>Approve</i>                      |
| <b>52</b> | <b>a. LWP Contract Amendment</b>  | <i>Approve</i>                      |
| <b>56</b> | <b>b. Coverage Counsel – Doug Alliston</b>  | <i>Ratify</i>                       |
|           | <b>8. Appointment of Damien O’Bid, Cotati, to CIRA Executive<br/>Committee</b>                                    | <i>Ratify</i>                       |
| <b>58</b> | <b>9. AP Triton Audits</b>  |                                     |
| <b>74</b> | <b>10. Request for Proposals (RFPs) - Amy Northam:</b>  | <i>Ratify</i>                       |
| <b>84</b> | <b>a. Financial Auditor</b>   | <i>Ratify</i>                       |
|           | <b>b. Asset Management</b>  |                                     |
| <b>93</b> | <b>D. <u>REGULAR AGENDA</u></b>   | <i>Approve</i>                      |
|           | <b>11. CIRA Elections – Erike Young</b>   |                                     |

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|-----|--|-------------------------|
| 95  | 12. CIRA Actuarial Reports – <b>Becky Richard:</b>   |                         |
| 123 | a. General Liability   | <i>Ratify</i>           |
|     | b. Workers' Compensation   | <i>Ratify</i>           |
|     | 13. CIRA 2022/23 Funding – Kin Ong:  |                         |
| 146 | a. General Liability   | <i>Ratify</i>           |
| 149 | b. Workers' Compensation   | <i>Ratify</i>           |
| 152 | 14. State of the Market Update – Rob Lowe, Alliant   | <i>Receive and file</i> |
| 153 | 15. CIRA Group Purchased Insurance Coverage Programs – Amy Northam                               | <i>Ratify</i>           |
| 155 | 16. Contract for CIRA General Manager – Ann Siprelle   | <i>Ratify</i>           |
| 169 | 17. CIRA Risk Control Advisor Position – Erike Young   | <i>Ratify</i>           |
| 175 | 18. CIRA 2022/23 Preliminary Budget – Tracey Smith-Reed  | <i>Ratify</i>           |
|     | a. COLA Adjustment   | <i>Ratify</i>           |
|     | b. 2022/23 Salary Schedule   | <i>Ratify</i>           |
| 201 | 19. Adopt Resolution Regarding SIR/Deductible Analysis – Kin Ong                                 | <i>Ratify</i>           |
| 205 | 20. Performance Improvement Plan and SIR Increase – California City – Amy Northam                | <i>Ratify</i>           |
| 212 | 21. PERS Amendment (CIRA as Successor Agency for CalPERS Retirement Program) – Tracey Smith-Reed | <i>Approve</i>          |
| 221 | 22. AB 1912 Joint Powers Dissolution Plan – Kin Ong  | <i>Ratify</i>           |
|     | 23. CIRA General Liability Memorandum of Coverage (MOC) Amendments:                              |                         |
| 240 | a. Taser Exclusion – Erike Young   | <i>Ratify</i>           |
| 244 | b. Termination Benefits for Chief Executives – Yahaira Martinez                                  | <i>Ratify</i>           |
| 268 | 24. Discussion on Timing for Strategic Planning - Amy Northam                                    | <i>Discuss</i>          |
| 269 | 25. PERMA Update – Tracey Smith-Reed   | <i>Receive and file</i> |
|     | a. Agreement to Provide Accounting Services – Kin Ong  | <i>Receive and file</i> |

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|-----|---|-------------------------|
| 270 | <b>b. Workers' Compensation – Erike Young</b>         |                         |
| 271 | <b>a. LWP Transition</b>                              | <i>Receive and file</i> |
| 273 | <b>b. Formation of Medical Provider Network (MPN)</b> | <i>Approve</i>          |
|     | <b>c. Return to Work Program</b>                      | <i>Approve</i>          |

**OLD PARSAC BUSINESS**

- |     |   |               |
|-----|---|---------------|
| 285 | <b>c. Retrospective Premium Adjustment – Kin Ong:</b> | <i>Ratify</i> |
|     | <b>a. General Liability</b>                           |               |
|     | <b>b. Workers' Compensation</b>                       |               |
| 298 | <b>d. 2020/21 Financial Audit – Tracey Smith-Reed</b> | <i>Ratify</i> |
| 362 | <b>e. Presentation by PFM – Tracey Smith-Reed</b>     |               |
|     | <b>a. PARSAC Legacy Funds Investment Policy</b>       | <i>Ratify</i> |

**E. CLOSED SESSION**

**A. Conference with Legal Counsel – Liability Claims**  
*Pursuant to Government Code § 54956.95*

**CIRA**

Claimant: Haynes-Trolley  
Agency: Eureka

Claimant: Kanzler  
Agency: Watsonville

Claimant: Jackson  
Agency: South Lake Tahoe

**PARSAC**

Claimant: Garay  
Agency: Highland

Claimant: Rifkin  
Agency: West Hollywood

Claimant: Young  
Agency: Meniffee

**B. Conference with Third Party Claims Administrator –  
Workers' Compensation Claims**

*Pursuant to Government Code § 54956.95*

**CIRA**

Claimant: Joseph  
Agency: Clearlake

F. **GENERAL INFORMATION**

G. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

*During this item on the Agenda, the public is invited to address issues of interest.*

H. **DIRECTORS' GENERAL COMMENTS/SUGGESTIONS FOR NEXT AGENDA**

I. **ADJOURNMENT**