



**CALIFORNIA INTERGOVERNMENTAL  
RISK AUTHORITY**

**California Intergovernmental Risk Authority  
Board of Directors Meeting  
Friday, January 21, 2022, 9:00 a.m.**

This meeting will be held using the Zoom Meeting Platform

Link: <https://us06web.zoom.us/j/82242679178?pwd=Wk44dnpaMHRNR2MxRGl3VVh6RHgxdz09>

Dial: +1 (346) 248 7799

Meeting ID: 822 4267 9178

Passcode: 855090

*All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.*

*Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.*

*In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Yahaira Martinez at (916) 927-7727 or [ymartinez@cira-jpa.org](mailto:ymartinez@cira-jpa.org). Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

*Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Yahaira Martinez at (916) 927-7727 or [ymartinez@cira-jpa.org](mailto:ymartinez@cira-jpa.org).*

**[Note: The Board of Directors may take action on any item listed on the Agenda. The General Manager's Recommendation for each item is solely the recommendation of staff and does not limit the Board's authority to take action on any Agenda item.]**

Page		General Manager's Recommendation
	<b>A. <u>CALL MEETING TO ORDER: DETERMINE QUORUM</u></b>	
	<b>B. <u>MODIFICATIONS TO AGENDA</u></b>	
	<b>C. <u>APPROVAL OF CONSENT AGENDA</u></b>	
	<i>Note: if discussion of any item on the Consent Agenda is desired, it must be placed on the Regular Agenda.</i>	
<b>4</b>	<b>1. PARSAC Board of Directors Meeting Minutes: May 26, 2021</b>	<i>Approve</i>
	<b>2. CIRA Board of Directors Meeting Minutes: July 1, 2021</b>	<i>Approve</i>
<b>17</b>	<b>3. PARSAC Executive Committee Meeting Minutes: March 25, 2021</b>	<i>Approve</i>
<b>24</b>	<b>4. PARSAC Finance Committee Meeting Minutes: March 10, 2021</b>	<i>Approve</i>
<b>26</b>	<b>5. CIRA and PARSAC Check Registers: July 1 – November 30, 2021</b>	<i>Approve Approve</i>
<b>30</b>	<b>6. Appointment of Dave Warren, Placerville, to the Executive Committee</b>	<i>Ratify</i>
<b>32</b>	<b>7. Treasurer's Report: Quarter Ended September 30, 2021</b>	<i>Approve</i>
<b>33</b>	<b>8. Other Post-Employment Benefits (OPEB) Liability Report (GASB 75)</b>	<i>Approve</i>

- |     |  |                |
|-----|--|----------------|
| 67  | <b>9. Contract Between Sierra Pacific and CIRA</b>       | <i>Approve</i> |
| 76  | <b>10. CIRA Employee Handbook</b>                        | <i>Approve</i> |
| 156 | <b>11. Excess General Liability (GL) Pool Update</b>     | <i>Ratify</i>  |
| 157 | <b>12. CIRA Board Policies (for CAJPA Accreditation)</b> | <i>Ratify</i>  |
| 159 | <b>a. Conflict of Interest Code</b>                      |                |
| 164 | <b>b. Record Retention Policy</b>                        |                |
| 171 | <b>c. IT Policy</b>                                      |                |
| 190 | <b>d. Underwriting Policy</b>                            |                |

**D. REGULAR AGENDA**

- |     |   |                         |
|-----|---|-------------------------|
| 197 | <b>13. AB 361 Resolution – Amy Northam</b>  | <i>Ratify</i>           |
| 201 | <b>14. CIRA as Successor Agency for CalPERS Retirement Program - Tracey Smith-Reed</b>                    | <i>Approve</i>          |
| 203 | <b>a. Amended Cost Valuation Report</b>   |                         |
| 247 | <b>b. Resolution of Intent</b>  |                         |
| 248 | <b>c. Certification of Governing Body Action</b>  |                         |
| 249 | <b>d. Certification of PA Compliance Code 7507</b>  |                         |
| 255 | <b>15. Workers’ Compensation Third Party Administrator (TPA)</b>  | <i>Ratify</i>           |
| 270 | <b>16. Claims Summary Report - Kin Ong, Amy Northam, and Erike Young</b>                                  | <i>Receive and file</i> |
|     | <b>17. CIRA General Liability Memorandum of Coverage (MOC) – Amendments to MOC:</b>                       | <i>Ratify</i>           |
| 271 | <b>a. Vaccine Mandate Exclusion – Yahaira Martinez</b>  |                         |
| 275 | <b>b. Taser Exclusion – Erike Young</b>   |                         |
| 277 | <b>c. Termination Compensation for City/Town Manager – Yahaira Martinez</b>                               |                         |
| 300 | <b>18. Risk Control Report – Erike Young</b>  | <i>Receive and file</i> |
| 303 | <b>19. Formation of CIRA Committees: Workers’ Compensation, Claims, Finance, and Safety - Amy Northam</b> | <i>Approve</i>          |

**OLD PARSAC BUSINESS**

- |     |   |                |
|-----|---|----------------|
| 305 | <b>20. Actuarial Reports – Program Outstanding Liabilities – Kin Ong</b>            | <i>Approve</i> |
| 382 | <b>a. General Liability</b>   |                |
|     | <b>b. Workers’ Compensation</b>   |                |
| 432 | <b>21. PERS Unfunded Liability – Tracey Smith-Reed</b>                              | <i>Ratify</i>  |
| 436 | <b>22. ERMA Dividends – Yahaira Martinez</b>  | <i>Ratify</i>  |
| 440 | <b>23. PARSAC Legacy Audit for the Year Ended June 30, 2021 - Tracey Smith-Reed</b> | <i>Approve</i> |

**E. CLOSED SESSION**

**A. Conference with Legal Counsel – Liability Claims**

*Pursuant to Government Code § 54956.95*

**CIRA**

New Cases

Claimant: Estate of Charles Chivrell

Agency: Arcata

Claimant: Esko Haynes-Tolley

Agency: Eureka

**PARSAC**

Ongoing Cases

Claimant: Hiers of Kayla Gomez

Agency: City of California City

Claimant: Takas

Agency: California City

Claimant: Young

Agency: City of Menifee

Claimant: Jackson

Agency: South Lake Tahoe

Claimant: Levora Watts

Agency: South Lake Tahoe

Claimant: Willowcreek

Agency: Watsonville

Claimant: Rifkin

Agency: City of West Hollywood

**F. GENERAL INFORMATION**

**G. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

*During this item on the Agenda, the public is invited to address issues of interest.*

**H. DIRECTORS' GENERAL COMMENTS/SUGGESTIONS FOR NEXT AGENDA**

**I. ADJOURNMENT**