

Supplemental Questionnaire

Please submit responses to the following questions along with a completed application

to: anortham@cira-jpa.org

1. Describe your work experience in the following areas. Include in your response your role in the process.
 - a. Safety and Risk Management investigations, site inspections, audits or risk assessments; indicate what was performed, where (for what type of agency or client/industry) and any recommendations or results. Please indicate if a regulatory agency was involved.
 - b. Safety and/or Risk Management training;
 - c. Development of Policy and Procedures (related to risk management, human resources, municipal operations, OSHA, etc.);
 - d. Worker's compensation;
 - e. General Liability;
 - f. ADA/FEHA compliance and the Interactive Process;
 - g. Contractual risk transfer.
2. Describe your experience advising or interpreting for clients (member agencies) complex legal or policy documents pertaining to risk and safety management, and/or proposed legislation. Include in your answer if you have developed or implemented related policies or procedures.
3. Describe your professional experience gathering and analyzing data for complex reports. How were these findings presented, and to whom?
4. Describe your experience in working with the public sector. What types of risk are unique to the municipalities? How would you address those exposures?
5. Describe a politically sensitive situation in which you have had to weigh multiple interests, select a course of action and influence that direction. What were the challenges you encountered?
6. What job assignments do you least like to perform?
7. Some people work best as a part of a group – others prefer the role of individual contributor. How would you describe yourself? Give an example of a situation where you felt you were most effective.
8. Describe the perfect work environment in which you would experience the most success.