



## GRANT PROGRAM APPLICATION

**INSTRUCTIONS:** Applications may be submitted before or after a project is completed. Priority is given to projects that have a direct impact on employee safety or potential for reducing liability. Routine operating expenses are ineligible for grant awards. If approved, funds are distributed once CIRA receives proof of completion. Applications must be signed by the City Manager. Please submit application and supporting documents to Kin Ong, [kong@cira-jpa.org](mailto:kong@cira-jpa.org).

Member \_\_\_\_\_ Date \_\_\_\_\_

Project Description \_\_\_\_\_

Total Cost \_\_\_\_\_  Actual  Estimated

Completion Date \_\_\_\_\_  Actual  Estimated  
If actual, please attach proof of completion.

Please describe how this project will improve the entity's loss control efforts (additional pages may be attached):

Does this project have the potential to accomplish any of the following (check all that apply)?

- Improve Public Safety
- Improve Workplace Safety
- Reduce Employee Injuries
- Provide Employee Training
- Remove a Specific Hazard
- Implement a Risk Management Policy/Program

Has the entity committed funds to this project?  Yes \$\_\_\_\_\_  No

Has the entity applied for or received grants from any other source?  Yes  No

If yes: \$\_\_\_\_\_ from \_\_\_\_\_

Completed by: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Approved by: \_\_\_\_\_  
City Manager