

1.0 – Risk Management/Loss Control Programs

California Intergovernmental Risk Authority CIRA

Safety & Loss Control Grant Program

Section: 1.0 – Risk Management/Loss Control Programs; Programs
Effective Date: July 1, 2021

BACKGROUND:

Studies have shown that a proactive and targeted safety and loss control program can return over three dollars for every one dollar invested. To help support member injury and claim reduction efforts, CIRA has created a Safety and Loss Control Grant Program.

POLICY:

Program Funding

The Safety and Loss Control Program Grant Program will be included as line item in the budget with funding provided at the discretion of the Board of Directors. Program funding funds are to be distributed equally among all members. Unused funds from the prior fiscal year may accrue over multiple years.

Members who have submitted their notice to withdraw and have not rescinded by the due date as outlined in the Bylaws, or withdrawn members, shall forfeit any unused grant funds in their account if request for reimbursement is not submitted by May 1.

Application Process

Any employee may submit a completed Grant Program Application, either before or after a project or purchase is completed, by regular or electronic mail. However, pre-approval is required to commit available grant funds and confirm reimbursement will be provided upon completion. The application should clearly describe the project and explain the loss control benefit; additional information can be attached as needed. All applications must be signed by the city/town manager to ensure: 1) awareness of available grant funds; and 2) funds are being used toward the member's loss control priorities.

Approval is based on the member's individual needs as well as potential to mitigate liability or workers' compensation exposures. The intent is to be as flexible as possible while considering the member's loss experience, member risk assessment findings, and cost drivers for the pool. Applications are reviewed by CIRA staff and/or the Loss Control Subcommittee Chair and the member is promptly notified of the decision.

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Acceptable Uses & Limitations

Members are encouraged to consult with CIRA to identify loss trends or specific areas of risk that should be addressed. Grant funds must first be used toward any critical issues identified through either loss experience or risk assessment. Grant funds may then be used for training, equipment, projects, or services that promote workplace safety and/or mitigate liability. Members are encouraged to review and seek input from their Safety Committee when considering projects. Examples include:

Equipment:

Lease, Purchase, or Repair
Personal Protective Equipment

Human Resources:

Pre-Employment Screening
Policy Development

Conferences:

(\$3500 limit per fiscal year)
(*i.e.*, PARMA, CAJPA, AGRiP, or PRIMA)

Workplace Safety:

Facility Assessments
Policy & Program Implementation
Wellness Programs
OSHA Compliance
Ergonomic Improvements

Training:

On-Site Team Training
Job Safety
Risk Management

Community Improvements:

Reduce or Remove Specific Hazards
Park Improvements & Signage
Road Safety & Signage
Tree Trimming & Removal
Sidewalk Inspection & Repair
ADA Improvements

Appeal Process

Members who disagree with an application decision may request review by the Safety and Loss Control Subcommittee. Further appeal may be presented to the Executive Committee at their next regular meeting and their decision will be considered final.